

CLIFTON SCHOOL (BULLS)

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

School Directory

Ministry Number: 2349
Principal: Adrian Burn
School Address: 3 Clifton Street, Bulls
School Postal Address: 3 Clifton Street, Bulls, 4818
School Phone: 06 322 1544
School Email: office@clifton.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expires/ Expired
Michael Skates	Chair Person	Elected	Jun 2019
Adrian Burn	Principal	ex Officio	
Jo Whitehouse	Staff Rep	Elected	Jun 2019
Heidi Macaulay	Other	Elected	Jun 2019
Jade Bradley	Other	Elected	Jun 2019
Danelle Whakatihī	Other	Co-opted	Jun 2019
Peter Ayers	Other	Elected	Jun 2019

Accountant / Service Provider: Education Services Ltd

CLIFTON SCHOOL (BULLS)

Annual Report - For the year ended 31 December 2018

Index

Page	Statement
	Financial Statements
1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 11	Statement of Accounting Policies
12 - 20	Notes to the Financial Statements
	Other Information
	Analysis of Variance
	Kiwisport

Clifton School (Bulls)

Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Michael Skates

Full Name of Board Chairperson

Signature of Board Chairperson

13.5.19

Date:

Adrian Burn

Full Name of Principal

Signature of Principal

13.5.19

Date:

Clifton School (Bulls)

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue				
Government Grants	2	1,478,226	1,194,290	1,342,261
Locally Raised Funds	3	55,192	5,100	49,191
Interest Earned		5,230	5,000	6,267
Gain on Sale of Property, Plant and Equipment		73	-	-
		<u>1,538,721</u>	<u>1,204,390</u>	<u>1,396,719</u>
Expenses				
Locally Raised Funds	3	43,061	-	26,748
Learning Resources	4	1,055,385	838,621	947,014
Administration	5	104,085	103,260	99,061
Finance Costs		1,465	800	894
Property	6	288,074	248,050	216,944
Depreciation	7	40,344	12,000	37,452
Loss on Disposal of Property, Plant and Equipment		2,598	-	1,480
		<u>1,535,022</u>	<u>1,202,631</u>	<u>1,328,673</u>
Net Surplus / (Deficit)		3,699	1,859	88,046
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>3,699</u>	<u>1,859</u>	<u>68,046</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



Clifton School (Bulls)

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
Balance at 1 January	<u>358,270</u>	<u>285,564</u>	<u>285,244</u>
Total comprehensive revenue and expense for the year	3,689	1,959	68,046
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	-	-	4,980
Equity at 31 December	<u>361,969</u>	<u>287,423</u>	<u>358,270</u>
Retained Earnings	361,969	287,423	358,270
Equity at 31 December	<u>361,969</u>	<u>287,423</u>	<u>358,270</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



Clifton School (Bulls)
Statement of Financial Position
As at 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	73,731	98,912	88,818
Accounts Receivable	9	89,433	49,561	55,813
GST Receivable		8,188	11,376	-
Prepayments		1,761	801	975
Inventories	10	3,343	1,491	3,691
Investments	11	158,000	170,000	150,000
Funds owed for Capital Works Projects	17	13,488	-	-
		<u>323,895</u>	<u>329,641</u>	<u>279,097</u>
Current Liabilities				
GST Payable		-	-	309
Accounts Payable	13	67,322	61,119	60,412
Revenue Received In Advance	14	3,304	1,810	2,403
Provision for Cyclical Maintenance	16	-	88,446	-
Finance Lease Liability - Current Portion	16	6,148	860	6,872
		<u>76,774</u>	<u>152,235</u>	<u>68,996</u>
Working Capital Surplus/(Deficit)		247,121	177,306	210,101
Non-current Assets				
Property, Plant and Equipment	12	145,776	166,717	171,062
		<u>145,776</u>	<u>166,717</u>	<u>171,062</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	24,041	55,600	11,933
Finance Lease Liability	16	6,887	-	10,950
		<u>30,928</u>	<u>55,600</u>	<u>22,883</u>
Net Assets		<u>361,969</u>	<u>287,423</u>	<u>358,270</u>
Equity		<u>361,969</u>	<u>287,423</u>	<u>358,270</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Clifton School (Bulls)
Statement of Cash Flows
For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget (Unaudited)	Actual
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		365,028	319,000	361,140
Locally Raised Funds		65,222	5,100	50,835
Goods and Services Tax (net)		(3,448)	-	11,865
Payments to Employees		(193,403)	(160,500)	(177,246)
Payments to Suppliers		(182,696)	(116,321)	(145,401)
Cyclical Maintenance Payments in the year		-	-	(94,091)
Interest Paid		(1,466)	(600)	(994)
Interest Received		5,970	5,000	5,924
Not cash from / (to) the Operating Activities		45,206	51,879	11,852
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(13,255)	(11,500)	(28,186)
Purchase of Investments		(9,000)	-	-
Proceeds from Sale of Investments		-	-	20,000
Net cash from / (to) the Investing Activities		(22,255)	(11,500)	(8,186)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	4,980
Finance Lease Payments		(4,350)	(6,466)	(2,647)
Funds Held for Capital Works Projects		(19,488)	-	-
Net cash from Financing Activities		(17,838)	(6,466)	2,333
Net increase/(decrease) in cash and cash equivalents		5,113	33,713	6,019
Cash and cash equivalents at the beginning of the year	B	68,618	62,599	62,599
Cash and cash equivalents at the end of the year	B	73,731	96,312	68,618

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



Clifton School (Bulls)

Notes to the Financial Statements

For the year ended 31 December 2018

1. Statement of Accounting Policies

a) Reporting Entity

Clifton School (Bulls) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.



Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 16.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.



e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.



Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	10 years
Building Improvements	10-50 years
Furniture and Equipment	5-10 years
Information and Communication	5-10 years
Library Resources	8-10 years

Leased assets are depreciated over the life of the lease.

l) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

p) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

q) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

t) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.



The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

u) Borrowings

Borrowings are recognised at the amount borrowed. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after the balance date.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

x) Services received In-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



2. Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	282,182	283,000	276,590
Teachers' salaries grants	840,427	673,671	765,908
Use of Land and Buildings grants	229,387	199,050	214,724
Resource teachers learning and behaviour grants	5,655	-	4,253
Other MoE Grants	87,738	38,569	76,223
Other government grants	29,887	-	4,563
	1,478,226	1,194,290	1,342,261

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue			
Donations	4,218	3,000	15,825
Bequests & Grants	8,757	-	-
Activities	29,631	2,100	16,706
Trading	8,836	-	7,660
Fundraising	3,850	-	8,010
	55,192	5,100	49,191
Expenses			
Activities	30,251	-	10,036
Trading	10,462	-	10,508
Fundraising costs	2,348	-	8,204
	43,061	-	28,748
<i>Surplus for the year Locally raised funds</i>	12,131	5,100	22,443

4. Learning Resources

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Curricular	21,389	35,400	27,949
Library resources	112	300	137
Employee benefits - salaries	1,006,665	778,871	892,649
Staff development	16,018	16,750	16,306
Text Books	3,797	2,500	2,909
Curriculum - Other	5,715	3,000	5,679
ICT Maintenance	1,889	2,000	1,385
	1,055,385	838,621	947,014



8. Cash and Cash Equivalents

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash on Hand	189	-	189
Westpac -0606-0178602-00	26,447	49,464	23,629
FOTS New A/c 0178602-02	10,999	7,311	9,062
Maint A/c 0178602-26	26,963	18,516	13,463
Online Saver - Hall A/c 0178602-25	3,909	6,842	7,078
Holding Account 27	5,224	15,179	15,197
Cash equivalents for Cash Flow Statement	73,731	96,312	68,618

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Receivables	3,066	4,558	2,195
Receivables from the Ministry of Education	13,011	4,865	1,976
Interest Receivable	947	2,344	1,687
Teacher Salaries Grant Receivable	52,409	37,794	50,055
	69,433	49,561	55,913
Receivables from Exchange Transactions	4,013	6,902	3,882
Receivables from Non-Exchange Transactions	65,420	42,659	52,031
	69,433	49,561	55,913

10. Inventories

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Stationery Trading Account	389	421	609
Uniforms Trading Account	2,944	1,070	2,988
	3,343	1,491	3,591

11. Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	159,000	170,000	150,000



12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2018						
Buildings	1,506	-	-	-	(451)	1,055
Building Improvements	38,965	-	-	-	(3,136)	35,829
Furniture and Equipment	63,860	2,412	(1,623)	-	(13,493)	51,156
Information and Communication Tech	48,696	10,852	(975)	-	(16,180)	42,193
Leased Assets	16,517	4,658	(246)	-	(6,824)	14,105
Library Resources	1,508	191	-	-	(260)	1,438
Balance at 31 December 2018	171,052	17,918	(2,844)	-	(40,344)	145,776

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2018			
Buildings	56,466	(55,411)	1,055
Building Improvements	63,211	(27,382)	35,829
Furniture and Equipment	196,044	(143,888)	51,156
Information and Communication	132,029	(89,836)	42,193
Leased Assets	23,851	(9,746)	14,105
Library Resources	47,948	(46,510)	1,438
Balance at 31 December 2018	518,548	(372,773)	145,776

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2017						
Buildings	1,957	-	-	-	(451)	1,506
Building Improvements	41,596	557	-	-	(3,188)	38,965
Furniture and Equipment	89,681	10,985	(581)	-	(15,325)	63,860
Information and Communication Tech	46,229	17,824	(879)	-	(14,478)	48,696
Leased Assets	7,258	13,078	-	-	(3,819)	16,517
Library Resources	996	703	-	-	(191)	1,508
Balance at 31 December 2017	167,717	42,247	(1,460)	-	(37,452)	171,052

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2017			
Buildings	57,955	(56,449)	1,506
Building Improvements	68,639	(29,674)	38,965
Furniture and Equipment	214,414	(150,554)	63,860
Information and Communication	128,840	(80,144)	48,696
Leased Assets	20,920	(4,403)	16,517
Library Resources	47,757	(46,249)	1,508
Balance at 31 December 2017	638,525	(367,473)	171,052



13. Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	7,934	17,862	3,891
Accruals	5,052	4,840	4,815
Employee Entitlements - salaries	52,409	37,794	60,056
Employee Entitlements - leave accrual	1,917	623	1,451
	<u>67,322</u>	<u>61,119</u>	<u>60,412</u>
Payables for Exchange Transactions	67,322	61,119	60,412
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>67,322</u>	<u>61,119</u>	<u>60,412</u>

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Student Credits	3,304	1,810	2,403
	<u>3,304</u>	<u>1,810</u>	<u>2,403</u>

15. Provision for Cyclical Maintenance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	11,933	126,046	108,046
Increase/(decrease) to the Provision During the Year	12,108	18,000	(2,022)
Use of the Provision During the Year	-	-	(84,091)
Provision at the End of the Year	<u>24,041</u>	<u>144,046</u>	<u>11,933</u>
Cyclical Maintenance - Current	-	88,446	-
Cyclical Maintenance - Term	24,041	55,600	11,933
	<u>24,041</u>	<u>144,046</u>	<u>11,933</u>

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	6,759	860	7,156
Later than One Year and no Later than Five Years	8,464	-	13,496
	<u>15,223</u>	<u>860</u>	<u>20,652</u>



17. Funds Owed (Held) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
ILE Upgrade & Refurb Block 2	<i>In progress</i>	-	-	13,488	-	13,488
Roof Replacement Blks 4,6,8	<i>completed</i>	-	8,879	8,879	-	-
Totals		-	8,879	22,367	-	13,488

Represented by:

Funds Held on Behalf of the Ministry of Education

Funds Due from the Ministry of Education

-

13,488

13,488

	2017	Opening Balances	Receipts from MoE	Payments	BOT Contribution/ (Write-off to R&M)	Closing Balances
		\$	\$	\$		\$
Special Needs Modifications	<i>completed</i>	-	44,332	44,332	-	-
Totals		-	44,332	44,332	-	-

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	3,425	3,460
Full-time equivalent members	0.16	0.21
<i>Leadership Team</i>		
Remuneration	131,707	129,240
Full-time equivalent members	1.00	1.00
Total key management personnel remuneration	135,132	132,720
Total full-time equivalent personnel	1.16	1.21

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
<i>Salaries and Other Short-term Employee Benefits:</i>		
Salary and Other Payments	120 - 130	120 - 130
Benefits and Other Emoluments	3 - 4	3 - 4
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
100 - 110	-	-
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	-	-
Number of People	-	-



21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

There are no capital commitments as at 31 December 2018 (Capital commitments at 31 December 2017: nil).

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease of laptops;

	2018 Actual \$	2017 Actual \$
No later than One Year	360	360
Later than One Year and No Later than Five Years	930	1,290
Later than Five Years	-	-
	<u>1,290</u>	<u>1,650</u>

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.



24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	73,731	96,312	68,618
Receivables	69,433	49,561	55,913
Investments - Term Deposits	159,000	170,000	150,000
Total Loans and Receivables	302,164	315,873	274,531

Financial liabilities measured at amortised cost

Payables	67,322	61,119	60,412
Finance Leases	13,035	860	16,822
Total Financial Liabilities Measured at Amortised Cost	80,357	61,979	77,234

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

